



**Port O'Connor Improvement District**

**P.O. Box 375**

**Port O'Connor, Texas 77982**

**MEETING MINUTES**

**Tuesday April 28, 2020 6:00 p.m.**

**Regular Board Meeting**

The Port O'Connor Improvement District held a Regular Board Meeting on **Tuesday April 28, 2020 at 6:00 p.m.** at the District Office, 39 Denman Drive, Port O'Connor, Texas.

**A. CALL TO ORDER**

**President present: Erny McDonough called a quorum at 6:02 p.m.**

**Director present: Danny McGuire, Maria Denney, David Randolph, and Erny McDonough**  
**Mike Clifton arrived at 6:19 p.m.**

**Others present: John Mercer, Oscar Pena, Evangelina Trevino**

**By Phone: Carol Morrison, Donna Grafe-Tucker, Philip Givens**

**B. PUBLIC COMMENT WELCOME**

**C. ITEMS FOR CONSIDERATION AND TAKE APPROPRIATE ACTION IF NEEDED:**

1. Approval for advertising and receipt of Bids for Vacuum Sewer System Upgrade

**Motion to Approval for advertising and receipt of Bids for Vacuum Sewer System Upgrade**

**First: Danny McGuire**

**Second: Maria Denney**

**Vote 4-0**

2. Update on building RFP

**Motion to accept the RFP from Rawley and McCoy for Architectural and Engineering Services**

**Frist: Danny McGuire**

**Second: Maria Denney**

**Vote 4-0**

3. To Approve E2396 - POCID - Water Distribution Improvements - Change Order 3

**Motion to approve E2396 - POCID - Water Distribution Improvements - Change Order 3**

**Frist: Danny McGuire**

**Second: Maria Denney**

**Vote 5-0**

4. Resolution authorizing District disbursement procedures in accordance with Section

49.151 of the Texas Water Code  
**No Action**

**D. CONSENT AGENDA:**

**1. APPROVAL OF MINUTES**

- (a) March 24, 2020 Regular Meeting Minutes  
**Motion to approve March 24, 2020 Regular Meeting Minutes**  
**Frist: Danny McGuire**  
**Second: Maria Denney**  
**Vote 5-0**

**2. APPROVAL OF PAYABLES**

- A. Port O'Connor Improvement District – Municipal Accounts & Consulting, LP,  
Bookkeeper Report.  
**Motion to Approve Port O'Connor Improvement District – Municipal Accounts & Consulting, LP, Bookkeeper Report.**  
**Frist: Danny McGuire**  
**Second: Mike Clifton**  
**Vote 5-0**

B. Pay Request #27- New Water Main/Services-Retainage

C. Pay Request #28 - New Water Main/Services

D. Pay Request #1- POCID- Vacuum Station Controls

E. Pay Request #2- POCID- Vacuum Station #2 Force Main

**Motion to approve B,C,D,E of the pay request from John Mercer**  
**Frist Danny McGuire**  
**Second: Maria Denney**  
**Vote 5-0**

**3. Report of General Manager, Phillip Givens**

- A. TWDB Application
- B. Review of draft Strategic Management Plan
- C. Update on Emergency Response Plan

**4. Report of District Manager, Oscar Pena**

- A. District Status
- B. Work in Progress
- C. Water Production Report

**5. Report of District Engineer, John Mercer**

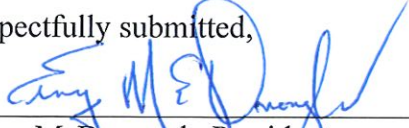
- A. TWDB Project 21750 Update
- B. Status of TCEQ Bond Projects.
- C. Status of TWDB Bond Projects.

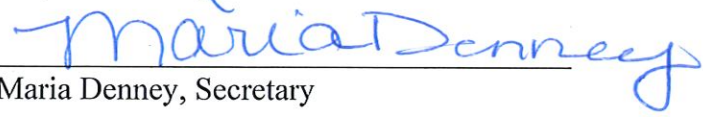
E. \*\*\*\*EXECUTIVE SESSION\*\*\*\*  
No Executive session

F. ITEMS FROM BOARD MEMBERS (Note: Board members may request specific factual information, recitation of existing policy, or placement of items on the Agenda for discussion at a later meeting.)

G. ADJOURN 7:18 pm

Respectfully submitted,

  
Erny McDonough, President

  
Maria Denney, Secretary

Signed this 19<sup>th</sup> day of May, 2020.

These minutes were approved on May 19<sup>th</sup>, 2020.