



**Port O'Connor Improvement District
P.O. Box 375
Port O'Connor, Texas 77982
MEETING NOTICE AND AGENDA
Thursday, March 11, 2021 1:00 p.m.
Regular Board Meeting**

POSTING DATE: March 8, 2021

NOTICE IS HEREBY GIVEN that the Board of Directors of the Port O'Connor Improvement District will hold a Regular Board Meeting on **Thursday, March 11, 2021 at 1:00 p.m.** at the District Office, 39 Denman Drive, Port O'Connor, Texas. The purpose of the meeting will be to discuss, consider and take necessary action on the following matters:

A. CALL TO ORDER

1. Quorum Call
2. Citizens Welcome
3. Pledge of Allegiance

B. PUBLIC COMMENT WELCOME

C. ITEMS FOR CONSIDERATION AND TAKE APPROPRIATE ACTION IF NEEDED:

1. Approve Annual Report and authorize filing of same in accordance with the District's Continuing Disclosure of Rule 15c-12
2. Homestead Exemption
3. Prosperity Bank renewal
4. LaSalle letter of agreement
5. Action Plan protocol & report from winter storm
6. Procedure for continuing disclosure Compliance
7. Leak Adjustment for customer billing
8. Authorization for automatic transfers
9. Authorization for Bank signature cards
10. Proceed with the construction of additional wells & discuss funding
11. Policy Review on Code of Ethics & First Amended Code of Conduct
12. Update & Future water supply with GBRA
13. Permits with ground water district
14. Consider short term leave provisions for employee assistance due to COVID-19 related circumstances

D. CONSENT AGENDA: *The following items are anticipated to require little or no individualized discussion due to their nature being clerical, ministerial, mundane or routine. In an effort to enhance the efficiency of POCID Board meetings, it is intended that these items will be acted upon by the POCID Board with a single motion because no public hearing or determination is necessary. However, a POCID Board Member or citizen may request separate deliberation for a specific item, in which event those items will be removed from the consent agenda prior to the POCID Board voting on the consent agenda as a collective, singular item. Prior to voting on the consent agenda, the POCID Board may add additional items that are listed elsewhere on the same agenda.*

1. APPROVAL OF MINUTES

- A. February 4, 2021
- B. February 11, 2021

2. APPROVAL OF PAYABLES

- A. Port O'Connor Improvement District – Payables
- C. POCID – 2020 Water Distribution Improvements – Phase 2 – Application for Payment No 5
- D. Defined Area – Payables

E. Goldman, Hunt & Notz, Donald Goldman

- A. January Financial Reports
- B. February Prosperity Bank Investment Report
- C. February CCAD Ad Valorem Tax Report
- D. Defined Area Financial Report

F. Report from BGE, Matthew Froelich

- A. System Survey
- B. Geographic Information System (GIS)
- C. Utility Map Update
- D. Valve & Hydrant Placement Evaluation
- E. Water System Model
- F. Engineering Study Update

G. Report of General Manager, Phillip Givens

- A. Business Case Analysis (BCA)
- B. TWDB DWSRF Application
- C. Strategic Management Plan
- D. Operating Policy Review
- E. Proposal for both AMI Implementation (Smart Water System) & leak Detection Survey
- F. District Master Plan
- G. Invoice Review
- H. Tax Collection Reports

H. Report of District Manager, Oscar Pena

- A. District Status
- B. Work in Progress
- C. Water Production Report
- D. Administrative
- E. Purchases

I. Report of District Engineer, John Mercer

- A. TWDB Project 21750 Update
- B. Status of TCEQ Bond Projects.
- C. Status of TWDB Bond Projects.
- D. Change Orders

J. **EXECUTIVE SESSION******

The Port O'Connor Improvement District may consider in Executive Session any of the identified items posted on the agenda pursuant to the following exceptions:

- Texas Government Code Ann. § 551.071: Consultation with Attorney
- Texas Government Code Ann. § 551.072: Real Property
- Texas Government Code Ann. § 551.074: Personnel Matters

K. ITEMS FROM BOARD MEMBERS (Note: Board members may request specific factual information, recitation of existing policy, or placement of items on the Agenda for discussion at a later meeting.)

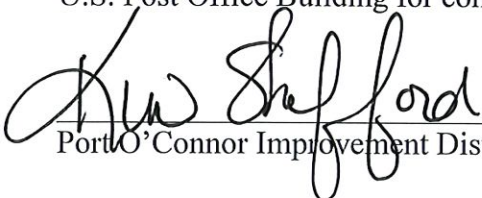
L. ADJOURN

*** Any item on this agenda may be discussed in executive session if authorized by Texas law, regardless or whether that item is listed under "Executive Session" in this agenda, and regardless of any past or current practice of the District's board. Executive sessions described generally herein may include consideration of any item otherwise listed on the agenda plus any subject specified in the executive session notice. Executive sessions may be held at 39 Denman Drive, Port O'Connor, Texas****

CERTIFICATION

I, the undersigned authority, do hereby certify that the Notice of Meeting and Agenda for the Port O'Connor Improvement District Board of Directors Meeting was posted on the bulletin board at the Port O'Connor Improvement District Offices at 39 Denman Drive, Port O'Connor, Texas, a place convenient and readily accessible to the public at all times, on the following date and time:

March 8, _____, 2021 at 11:44 (a.m.) p.m. and said Notice was posted on the District's website and remained so posted continuously until meeting was convened. Additionally, the Notice of Meeting and Agenda for the Port O'Connor Improvement District Board of Directors Meeting was posted at the Port O'Connor U.S. Post Office Building for convenience.



Port O'Connor Improvement District