



**Port O'Connor Improvement District  
P.O. Box 375  
Port O'Connor, Texas 77982  
MEETING NOTICE AND AGENDA  
Thursday, June 10, 2021 1:00 p.m.  
Regular Board Meeting**

POSTING DATE: June 7, 2021

NOTICE IS HEREBY GIVEN that the Board of Directors of the Port O'Connor Improvement District will hold a Regular Board Meeting on **Thursday, June 10, 2021 at 1:00 p.m.** at the District Office, 39 Denman Drive, Port O'Connor, Texas. The purpose of the meeting will be to discuss, consider and take necessary action on the following matters:

**A. CALL TO ORDER**

1. Quorum Call
2. Citizens Welcome
3. Pledge of Allegiance

**B. PUBLIC COMMENT WELCOME**

**C. ITEMS FOR CONSIDERATION AND TAKE APPROPRIATE ACTION IF NEEDED:**

1. Updates from Touchstone on Community Outreach
2. LaSalle Consolidation & Merger status
3. AMI Meter Updates
4. Office building updates & set time for special meeting for approval of awarding of the bid for new building
5. Permits with ground water district
6. Engineering contract with Mercer & Associates for transition services
7. TWDB bond funding timeline
8. RV Policy
9. Water & Sewer Tap fees
10. Implementing Sewer inspection fee
11. Line extension fees
12. Plan to address flooding issues with the sewer & take action to rectify
13. Update on 2021 Water & Sewer Improvement Project
14. Authorize smoke testing
15. New service agreement for customers with multiple properties and fees

**D. CONSENT AGENDA:** *The following items are anticipated to require little or no individualized discussion due to their nature being clerical, ministerial, mundane or routine. In an effort to enhance the efficiency of POCID Board meetings, it is intended that these items will be acted upon by the POCID Board with a single motion because no public hearing or determination is necessary. However, a POCID Board Member or citizen may request separate deliberation for a specific item, in which event those items will be removed from the consent agenda prior to the POCID Board voting on the consent agenda as a collective, singular item. Prior to voting on the consent agenda, the POCID Board may add additional items that are listed elsewhere on the same agenda.*

**1. APPROVAL OF MINUTES**

- A. May 13, 2021

**2. APPROVAL OF PAYABLES**

- A. Port O'Connor Improvement District – Payables
- B. Defined Area – Payables

**E. Goldman, Hunt & Notz, Donald Goldman**

- A. Financial Reports
- B. Prosperity Bank Investment Report
- C. CCAD Ad Valorem Tax Report
- D. Defined Area Financial Report
- E. Due from/Due to Report

**F. Report from BGE, Matthew Froelich**

- A. System Survey
- B. Geographic Information System (GIS)
- C. Utility Map Update
- D. Valve & Hydrant Placement Evaluation
- E. Water System Model
- F. Engineering Study Update
- G. Engineering Transition Issues

**G. Report of General Manager, Phillip Givens**

- A. Business Case Analysis (BCA)
- B. TWDB DWSRF Application
- C. Strategic Management Plan
- D. Operating Policy Review
- E. Proposal for both AMI Implementation (Smart Water System) & leak Detection Survey
- F. District Master Plan
- G. Invoice Review
- H. Tax Collection Reports

**H. Report of District Manager, Oscar Pena**

- A. District Status
- B. Work in Progress
- C. Water Production Report
- D. Administrative
- E. Purchases

**I. \*\*\*\*EXECUTIVE SESSION\*\*\*\***

The Port O'Connor Improvement District may consider in Executive Session any of the identified items posted on the agenda pursuant to the following exceptions:

Texas Government Code Ann. § 551.071: Consultation with Attorney  
Texas Government Code Ann. § 551.072: Real Property  
Texas Government Code Ann. § 551.074: Personnel Matters

**J. ITEMS FROM BOARD MEMBERS** (Note: Board members may request specific factual information, recitation of existing policy, or placement of items on the Agenda for discussion at a later meeting.)

**K. ADJOURN**

\*\*\* Any item on this agenda may be discussed in executive session if authorized by Texas law, regardless or whether that item is listed under "Executive Session" in this agenda, and regardless of any past or current practice of the District's board. Executive sessions described generally herein may include consideration of any item otherwise listed on the agenda plus any subject specified in the executive session notice. Executive sessions may be held at 39 Denman Drive, Port O'Connor, Texas\*\*\*

**CERTIFICATION**

I, the undersigned authority, do hereby certify that the Notice of Meeting and Agenda for the Port O'Connor Improvement District Board of Directors Meeting was posted on the bulletin board at the Port O'Connor Improvement District Offices at 39 Denman Drive, Port O'Connor, Texas, a place convenient and readily accessible to the public at all times, on the following date and time:

June 7, 2021 at 12:06 a.m. (p.m.) and said Notice was posted on the District's website and remained so posted continuously until meeting was convened. Additionally, the Notice of Meeting and Agenda for the Port O'Connor Improvement District Board of Directors Meeting was posted at the Port O'Connor U.S. Post Office Building for convenience.

  
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Port O'Connor Improvement District