



**Port O'Connor Improvement District
P.O. Box 375
Port O'Connor, Texas 77982
MEETING NOTICE AND AGENDA
Thursday, August 12, 2021 1:00 p.m.
Regular Board Meeting**

**Distrito de mejora de Port O'Connor
Apartado de correos 375
Puerto O'Connor, Texas 77982
CONVOCATORIA DE REUNIÓN Y ORDEN DEL DÍA
Jueves 12 de agosto de 2021 1:00 p.m.**

POSTING DATE: August 9, 2021

FECHA DE PUBLICACIÓN: 9 de agosto de 2021

NOTICE IS HEREBY GIVEN that the Board of Directors of the Port O'Connor Improvement District will hold a Regular Board Meeting on **Thursday, August 12, 2021 at 1:00 p.m.** at the District Office, 39 Denman Drive, Port O'Connor, Texas. The purpose of the meeting will be to discuss, consider and take necessary action on the following matters:

POR LA PRESENTE SE DA AVISO de que la Junta Directiva del Distrito de Mejoramiento de Port O'Connor celebrará una Reunión Regular de la Junta el jueves 12 de agosto de 2021 a la 1:00 p.m. en la Oficina del Distrito, 39 Denman Drive, Port O'Connor, Texas. El propósito de la reunión será discutir, considerar y tomar las medidas necesarias sobre los siguientes asuntos:

A. CALL TO ORDER

1. Quorum Call
2. Citizens Welcome
3. Pledge of Allegiance

B. PUBLIC COMMENT WELCOME

C. ITEMS FOR CONSIDERATION AND TAKE APPROPRIATE ACTION IF NEEDED:

1. GBRA Budget
2. Approve Consolidation Agreement
3. 2021 Consolidation Election; including:
 - a. adopt Resolution Designating an Agent of the Secretary of the Board of Directors During the Consolidation Election Period;
 - b. approve contract for election services with Calhoun County;
 - c. adopt Order Calling Consolidation Election;

- d. authorize Notice of Election;
 - e. adopt Resolution Adopting Voting System; and
 - f. authorize posting of early voting roster.
3. Elección de Consolidación de 2021; including:
 - a. adoptar una Resolución Designando un Agente del Secretario de Durante el Período de la Elección de Consolidación;
 - b. aprobar el contrato de servicios electorales con el Condado de Calhoun;
 - c. adoptar una Orden Para Convocar una Elección de Consolidación;
 - d. autorizar el Aviso de Elección;
 - e. adoptar una resolución para adoptar un Sistema de votación; y autorizar la publicación de la lista de votación anticipada
 4. Discussion & Review of the 2021 Unlimited Tax Bonds Plan of Finance (Texas Water Development Board Drinking Water State Revolving Fund Loan Program)
 5. Sales Tax Updates – B&A Municipal – Avik
 6. Presentation on EVO Municipal Financial Services
 7. Touchstone District Services - Communications Report
 8. TWDB bond funding timeline
 9. Consider and approve bids for Smoke Testing
 10. Ratify first payment to Vanguard
 11. Discuss 2021 tax rate (for POCID & Defined Area #1), adopt Resolution regarding Development status for 2021 Tax Year, set public hearing date, and authorize notice of public hearing regarding adoptions of tax rate.
 12. Budget (for POCID & Defined Area #1) for fiscal year ending September 30, 2022.
 13. Transparency requirements pursuant to Section 2051.202, Government Code.
 14. Task orders 4, 5 and 6 for contracts with John D Mercer & Associates dated June 21, 2021
 15. Status report on John D Mercer projects
 16. Ground Storage online temporarily & Transfer Switches – Mercer Controls bids
 17. Consider changing current procedures for charging customers upon meter installation
 18. Accounting/bookkeeping agreement update
 19. Resolution authorizing execution of transfer of funds (wire transfer) agreements
 20. Open new account - Capital Project Fund - New Office Building/2020 Capital Projects

D. CONSENT AGENDA: *The following items are anticipated to require little or no individualized discussion due to their nature being clerical, ministerial, mundane or routine. In an effort to enhance the efficiency of POCID Board meetings, it is intended that these items will be acted upon by the POCID Board with a single motion because no public hearing or determination is necessary. However, a POCID Board Member or citizen may request separate deliberation for a specific item, in which event those items will be removed from the consent agenda prior to the POCID Board voting on the consent agenda as a collective, singular item. Prior to voting on the consent agenda, the POCID Board may add additional items that are listed elsewhere on the same agenda.*

1. APPROVAL OF MINUTES

- A. July 8, 2021 Regular Board Minutes
- B. July 19, 2021 Budget Workshop
- C. July 19, 2021 Special Board Minutes

2. APPROVAL OF PAYABLES

- A. Port O'Connor Improvement District – Payables
- B. Defined Area – Payables
- C. Pay Request #8 – 2020 Water Distribution Improvements Phase 2 – R&A Road Boring Inc

E. Goldman, Hunt & Notz, Donald Goldman

- A. Financial Reports
- B. Prosperity Bank Investment Report
- C. CCAD Ad Valorem Tax Report
- D. Defined Area Financial Report
- E. Due from/Due to Report

F. Report from BGE, Matthew Froelich

- A. System Survey
- B. Geographic Information System (GIS)
- C. Utility Map Update
- D. Valve & Hydrant Placement Evaluation
- E. Water System Model
- F. Engineering Study Update
- G. Engineering Transition Issues

G. Report of General Manager, Phillip Givens

- A. Business Case Analysis (BCA)
- B. TWDB DWSRF Application
- C. Strategic Management Plan
- D. Operating Policy Review
- E. Proposal for both AMI Implementation (Smart Water System) & leak Detection Survey
- F. District Master Plan
- G. Invoice Review
- H. Tax Collection Reports

H. Report of District Manager, Oscar Pena

- A. District Status
- B. Work in Progress
- C. Water Production Report
- D. Administrative
- E. Purchases

I. **EXECUTIVE SESSION******

The Port O'Connor Improvement District may consider in Executive Session any of the identified items posted on the agenda pursuant to the following exceptions:

- Texas Government Code Ann. § 551.071: Consultation with Attorney
- Texas Government Code Ann. § 551.072: Real Property
- Texas Government Code Ann. § 551.074: Personnel Matters

J. ITEMS FROM BOARD MEMBERS (Note: Board members may request specific factual information, recitation of existing policy, or placement of items on the Agenda for discussion at a later meeting.)

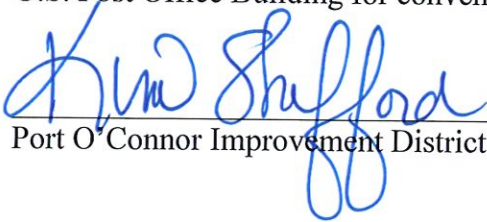
K. ADJOURN

*** Any item on this agenda may be discussed in executive session if authorized by Texas law, regardless of whether that item is listed under "Executive Session" in this agenda, and regardless of any past or current practice of the District's board. Executive sessions described generally herein may include consideration of any item otherwise listed on the agenda plus any subject specified in the executive session notice. Executive sessions may be held at 39 Denman Drive, Port O'Connor, Texas***

CERTIFICATION

I, the undersigned authority, do hereby certify that the Notice of Meeting and Agenda for the Port O'Connor Improvement District Board of Directors Meeting was posted on the bulletin board at the Port O'Connor Improvement District Offices at 39 Denman Drive, Port O'Connor, Texas, a place convenient and readily accessible to the public at all times, on the following date and time:

August 9, 2021 at 12:26 a.m. / (p.m.) and said Notice was posted on the District's website and remained so posted continuously until meeting was convened. Additionally, the Notice of Meeting and Agenda for the Port O'Connor Improvement District Board of Directors Meeting was posted at the Port O'Connor U.S. Post Office Building for convenience.



Port O'Connor Improvement District