



**Port O'Connor Improvement District
P.O. Box 375**

**Port O'Connor, Texas 77982
MEETING NOTICE AND AGENDA
Thursday, September 9, 2021 1:00 p.m.
Regular Board Meeting**

**Distrito de mejora de Port O'Connor
Apartado de correos 375
Puerto O'Connor, Texas 77982
CONVOCATORIA DE REUNIÓN Y ORDEN DEL DÍA
Jueves 9 de Septiembre de 2021 13:00 .m.
Reunión Ordinaria de la Junta Directiva**

POSTING DATE: September 3, 2021

FECHA DE PUBLICACIÓN: 3 de septiembre de 2021

NOTICE IS HEREBY GIVEN that the Board of Directors of the Port O'Connor Improvement District will hold a Regular Board Meeting on **Thursday, September 9, 2021 at 1:00 p.m.** at the District Office, 39 Denman Drive, Port O'Connor, Texas. The purpose of the meeting will be to discuss, consider and take necessary action on the following matters:

POR LA PRESENTE SE NOTIFICA que la Junta Directiva del Distrito de Mejoramiento de Port O'Connor celebrará una Reunión Regular de la Junta el jueves 9 de septiembre de 2021 a la 1:00 p.m. en la Oficina del Distrito, 39 Denman Drive, Port O'Connor, Texas. El propósito de la reunión será discutir, considerar y tomar las medidas necesarias sobre los siguientes asuntos:

A. CALL TO ORDER

1. Quorum Call
2. Citizens Welcome
3. Pledge of Allegiance

B. PUBLIC COMMENT WELCOME

C. ITEMS FOR CONSIDERATION AND TAKE APPROPRIATE ACTION IF NEEDED:

1. 2021 Consolidation Election
1. Elección de Consolidación de 2021
2. Touchstone District Services - Communications Report
3. FY 2021/2022 POCID proposed tax rate
4. FY 2021/2022 Defined Area 1 tax rate
5. Ratify VEC check

6. Accounting/bookkeeping agreement update
7. COVID Pay
8. Patton & Cambell line extension
9. Amendments to Rules & Regs 3.11 – Water & Sewer charges
10. Billing adjustments for: Arlen Fehner 1006 Commerce, Tom Elder 16 Koinonia Court and Carolyn Atkinson 513 W. Taylor
11. Transparency requirements pursuant to Section 2051.202, Government Code
12. Change order for additional data collector at LaSalle
13. Change order for completion time for AMI meters
14. Request for Leasing of District Property for agriculture (Grazing) use
15. Approve Professional Services Agreement for Bureau Veritas North America, Inc.
16. SB3 Compliance Requirements
17. Review all properties owned by POCID
18. Conduct annual review of Investment Policy and adopt Resolution Regarding Annual Review of Investment Policy

D. CONSENT AGENDA: *The following items are anticipated to require little or no individualized discussion due to their nature being clerical, ministerial, mundane or routine. In an effort to enhance the efficiency of POCID Board meetings, it is intended that these items will be acted upon by the POCID Board with a single motion because no public hearing or determination is necessary. However, a POCID Board Member or citizen may request separate deliberation for a specific item, in which event those items will be removed from the consent agenda prior to the POCID Board voting on the consent agenda as a collective, singular item. Prior to voting on the consent agenda, the POCID Board may add additional items that are listed elsewhere on the same agenda.*

1. APPROVAL OF MINUTES

- A. August 12, 2021 Regular Board Minutes
- B. August 16, 2021 Special Board Minutes
- C. August 25, 2021 Special Board Minutes

2. APPROVAL OF PAYABLES

- A. Port O'Connor Improvement District – Payables
- B. Defined Area – Payables
- C. Pay Request #2 – POCID New Office Building – Rawley McCoy & Associates, PLLC
- D. Pay Request #1 – Installation of Air Intakes on Sewer Pods – Reddico Construction Co., Inc
- E. Pay Request #1 – POCID New Office Building – Lauger Companies, Inc

E. Goldman, Hunt & Notz, Donald Goldman

- A. Financial Reports
- B. Prosperity Bank Investment Report
- C. CCAD Ad Valorem Tax Report
- D. Defined Area Financial Report
- E. Due from/Due to Report

F. Report from BGE, Matthew Froelich

- A. System Survey
- B. Geographic Information System (GIS)
- C. Utility Map Update
- D. Valve & Hydrant Placement Evaluation
- E. Water System Model
- F. Engineering Study Update
- G. Engineering Transition Issues

G. Report of General Manager, Phillip Givens

- A. Business Case Analysis (BCA)
- B. TWDB DWSRF Application
- C. Strategic Management Plan
- D. Operating Policy Review
- E. Proposal for both AMI Implementation (Smart Water System) & leak Detection Survey
- F. District Master Plan
- G. Invoice Review
- H. Tax Collection Reports

H. Report of District Manager, Oscar Pena

- A. District Status
- B. Work in Progress
- C. Water Production Report
- D. Administrative
- E. Purchases

I. **EXECUTIVE SESSION******

The Port O'Connor Improvement District may consider in Executive Session any of the identified items posted on the agenda pursuant to the following exceptions:

- Texas Government Code Ann. § 551.071: Consultation with Attorney
- Texas Government Code Ann. § 551.072: Real Property
- Texas Government Code Ann. § 551.074: Personnel Matters

J. ITEMS FROM BOARD MEMBERS (Note: Board members may request specific factual information, recitation of existing policy, or placement of items on the Agenda for discussion at a later meeting.)

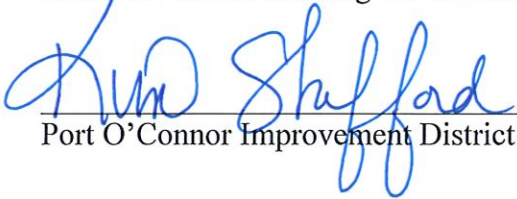
K. ADJOURN

*** Any item on this agenda may be discussed in executive session if authorized by Texas law, regardless of whether that item is listed under "Executive Session" in this agenda, and regardless of any past or current practice of the District's board. Executive sessions described generally herein may include consideration of any item otherwise listed on the agenda plus any subject specified in the executive session notice. Executive sessions may be held at 39 Denman Drive, Port O'Connor, Texas****

CERTIFICATION

I, the undersigned authority, do hereby certify that the Notice of Meeting and Agenda for the Port O'Connor Improvement District Board of Directors Meeting was posted on the bulletin board at the Port O'Connor Improvement District Offices at 39 Denman Drive, Port O'Connor, Texas, a place convenient and readily accessible to the public at all times, on the following date and time:

September 9, 2021 at 12:05 a.m. / p.m. and said Notice was posted on the District's website and remained so posted continuously until meeting was convened. Additionally, the Notice of Meeting and Agenda for the Port O'Connor Improvement District Board of Directors Meeting was posted at the Port O'Connor U.S. Post Office Building for convenience.



Port O'Connor Improvement District