



**Port O'Connor Improvement District**  
**P.O. Box 375**  
**Port O'Connor, Texas 77982**  
**MEETING NOTICE AND AGENDA**  
**Thursday, December 15, 2022 1:00 p.m.**  
**Regular Board Meeting**

POSTING DATE: December 12, 2022

NOTICE IS HEREBY GIVEN that the Board of Directors of the Port O'Connor Improvement District will hold a Regular Board Meeting on **Thursday, December 15, 2022 at 1:00 p.m.** at the District Office, 39 Denman Drive, Port O'Connor, Texas. The purpose of the meeting will be to discuss, consider and take necessary action on the following matters:

**A. CALL TO ORDER**

1. Quorum Call
2. Citizens Welcome
3. Pledge of Allegiance

**B. PUBLIC COMMENT WELCOME**

**B. ITEMS FOR CONSIDERATION AND TAKE APPROPRIATE ACTION IF NEEDED:**

1. Fire Department Donation
2. VCS – Motorola Nitro System – Cell Service
3. Republic Services – Contract Renewal & early extension
4. Undine Water Supply proposal and related matters
5. GBRA Raw Water contract
6. Financial Advisor services agreement
7. Investment Report
8. Basic Service Fee on Out of District & Commercial Accounts
9. Rates & amendment to rate order
10. Fees and rates for Charitable organizations
11. Review Tax Assessor/Collector Agreement
12. RO System Leases & Options
13. Response to AT&T and Verizon letter to company representatives and elected representative
14. Force Main and Water Main re-location – Harbor Vista Subdivision
15. One time buy out of employee unused vacation
16. Bids for Vacuum Station 1B
17. Bids for Water Wells 3,4,5,6, and 7
18. Public Utility Commission rules regarding extreme weather emergencies, including issuance of one-time notice to customers and adopt Amended Rate Order

**D. CONSENT AGENDA:** *The following items are anticipated to require little or no individualized discussion due to their nature being clerical, ministerial, mundane or routine. In an effort to enhance the efficiency of POCID Board meetings, it is intended that these items will be acted upon by the POCID Board with a single motion because no public hearing or determination is necessary. However, a POCID Board Member or citizen may request separate deliberation for a specific item, in which event those items will be removed from the consent agenda prior to the POCID Board voting on the consent agenda as a collective, singular item. Prior to voting on the consent agenda, the POCID Board may add additional items that are listed elsewhere on the same agenda.*

**1. APPROVAL OF MINUTES**

- A. November 17, 2022 - Regular Board Meeting

**2. APPROVAL OF PAYABLES**

- A. Port O'Connor Improvement District – Payables
- B. Defined Area – Payables
- C. Change Order No#7 – Extended concrete drive – Lauger Companies, Inc

**E. Goldman, Hunt & Notz, Donald Goldman**

- A. Account Balances
- B. Bancorp Investment Fund Statement
- C. Actual vs Budget Comparison
- D. Budget for Fiscal Year 2021 – 2022
- E. Accountants Compilation Report
- F. Financial Statements
- G. Cost Comparisons

**F. Report from BGE, Matthew Froelich/Bill Kotlan**

Consider & take appropriate action on:

- A. 2018 Bond Projects
- B. 2022 TWDB Projects
- C. Air Vacuum Station No 1B
- D. Air Vacuum Station No 2B
- E. Bond Issue No 3 – 2022
- F. LaSalle Water Plant Tank Rehabilitation

**G. Report of General Manager, Phillip Givens**

Consider & take appropriate action on:

- A. Rate Revision/Update
- B. TCEQ Superior Public Water System Recognition
- C. TCEQ Drinking Water Watch Update
- D. Cash Flow Forecast
- E. Lead/Copper Tule Changes
- F. TCEQ EPP
- G.

**H. Report of District Manager, Oscar Pena**

Consider & take appropriate action on:

- A. District Status
- B. Work in Progress
- C. Water Production Report
- D. Water Quality
- E. Wastewater Treatment
- F. Administrative

**I. \*\*\*\*EXECUTIVE SESSION\*\*\*\***

The Port O'Connor Improvement District may consider in Executive Session any of the identified items posted on the agenda pursuant to the following exceptions:

- Texas Government Code Ann. § 551.071: Consultation with Attorney
- Texas Government Code Ann. § 551.072: Real Property
- Texas Government Code Ann. § 551.074: Personnel Matters

**J. ITEMS FROM BOARD MEMBERS** (Note: Board members may request specific factual information, recitation of existing policy, or placement of items on the Agenda for discussion at a later meeting.)

**K. ADJOURN**

\*\*\* Any item on this agenda may be discussed in executive session if authorized by Texas law, regardless of whether that item is listed under "Executive Session" in this agenda, and regardless of any past or current practice of the District's board. Executive sessions described generally herein may include consideration of any item otherwise listed on the agenda plus any subject specified in the executive session notice. Executive sessions may be held at 39 Denman Drive, Port O'Connor, Texas\*\*\*\*

**CERTIFICATION**

I, the undersigned authority, do hereby certify that the Notice of Meeting and Agenda for the Port O'Connor Improvement District Board of Directors Meeting was posted on the bulletin board at the Port O'Connor Improvement District Offices at 39 Denman Drive, Port O'Connor, Texas, a place convenient and readily accessible to the public at all times, on the following date and time:

December 12, 2022 at 11:38 a.m. / p.m. and said Notice was posted on the District's website and remained so posted continuously until meeting was convened. Additionally, the Notice of Meeting and Agenda for the Port O'Connor Improvement District Board of Directors Meeting was posted at the Port O'Connor U.S. Post Office Building for convenience.

*Dani Sheffield*  
Port O'Connor Improvement District