

ORIGINAL



Port O' Connor Improvement District

P.O. Box 375 * Port O' Connor, Texas 77982

Minutes

Thursday, April 20, 2023 1:00 pm

Regular Board Meeting

The Board of Directors of the Port O' Connor Improvement District held a Regular Board Meeting on **Thursday, April 20, 2023 at 1:00 p.m.** at the District Office, 39 Denman Drive, Port O' Connor, Texas.

A. CALL TO ORDER

President Danny McGuire called the meeting to order at 1:00 p.m. and established that a quorum was present and welcomed everyone.

DIRECTORS PRESENT: Danny McGuire, John Childers, Victor Mozisek, Mike Clifton (1:10 arrival, 2:30pm departure) and Nathan O'Neill

DIRECTORS ABSENT: None

ALSO PRESENT: Oscar Pena, Kim Stafford, Donna Grafe-Tucker (Walker Keeling LLP), Donald Goldman (District Bookkeeper), Bill Kotlan (BGE, Inc), Michael Barrette (BGE, Inc), Eddie Krist (BGE, Inc), and Phillip Givens (General Manager)

ALSO PRESENT BY PHONE: Julie Peak (Financial Advisor) and Whitney Higgins (Special Counsel)

MEMBERS OF THE PUBLIC PRESENT: Jesse Hubbell (CCAD), Noe Reyes (CCAD) and Paul Spaeth (CCAD)

B. PUBLIC COMMENT WELCOME

None

C. ITEMS FOR CONSIDERATION AND TAKE APPROPRIATE ACTION IF NEEDED:

1. ATT and additional cell coverage for POC area
Discussion, no action.

2. CCAD Collection Report and Property Values

Motion: Nathan O'Neill

Second: Victor Mozisek

To adopt a resolution appointing the Chief Appraiser of Calhoun County Appraisal District, Jesse Hubbell as the designated agent for Port O' Connor Improvement District's tax calculations pursuant to Section 26.04(c) of the Texas Tax Code.

Motion Approved: 4-0

3. Update on Bond application
Discussion, no action.
4. Investment Report
Discussion, no action.
5. GBRA Raw Water contract
Discussion, no action.
6. Eminent Domain
Discussion, no action.
7. Undine Water Supply Contract
Discussion, no action.
8. Review District record retention policy
Motion: Victor Mozisek
Second: John Childers
To approve the District's Record Retention Policy without any changes.
Motion Approved: 4-0
9. Adopt Resolution Authorizing Application to the Texas Commission on Environmental Quality for Approval of Project and Bonds.
Motion: John Childers
Second: Victor Mozisek
To adopt a resolution authorizing an Application to the Texas Commission on Environmental Quality for approval of the Project and Bonds.
Motion Approved: 4-0
10. Hardship Policy
Motion: John Childers
Second: Victor Mozisek
To approve the revocation of the District's Hardship Policy provision, Section 3.19 of the District's Rules and Regulations.
Motion Approved: 4-0
11. Financial Investment Policy Annual Review
Motion: John Childers
Second: Victor Mozisek
To approve the District's Financial Investment Policy without any changes.
Motion Approved: 4-0
12. Review Critical Load Information
Discussion, no action.
13. Review ID Theft Policy
Motion: John Childers
Second: Victor Mozisek
To approve the District's ID Theft Policy without any changes.
Motion Approved: 4-0

14. Adopt Resolution to submit Bond Application No. 3 to TCEQ

Discussion, no action.

15. Consider bids and award contract for Well Transmission Lines and Reverse Osmosis

Discharge Line

Table

16. Consider bids and award contract for Raw Water Storage Tank

Motion: John Childers

Second: Victor Mozisek

To approve the bid for Raw Water Storage Tank from Paso Robles Tank, Inc in the amount of \$720,900.

Motion Approved: 4-0

17. Consider and approve Change Order No. 1 for Air Vacuum Station 1 B

Table

18. Peer Review

Motion: John Childers

Second: Mike Clifton

To approve the District's Attorney to conduct a peer review by interviewing employees to help evaluate the District Manager

Motion Approved: 4-0

D. CONSENT AGENDA: *The following items are anticipated to require little or no individualized discussion due to their nature being clerical, ministerial, mundane or routine. In an effort to enhance the efficiency of POCID Board meetings, it is intended that these items will be acted upon by the POCID Board with a single motion because no public hearing or determination is necessary. However, a POCID Board Member or citizen may request separate deliberation for a specific item, in which event those items will be removed from the consent agenda prior to the POCID Board voting on the consent agenda as a collective, singular item. Prior to voting on the consent agenda, the POCID Board may add additional items that are listed elsewhere on the same agenda.*

1. APPROVAL OF MINUTES

- A. March 16, 2023 - Regular Board Meeting

2. APPROVAL OF PAYABLES

- A. Port O'Connor Improvement District – Payables

- B. Defined Area – Payables

Motion: John Childers

Second: Victor Mozisek

To approve all minutes & payables on the consent agenda.

Motion Approved: 4-0

E. Goldman, Hunt & Notz, Donald Goldman

- A. Account Balances
- B. Cadence Investment Fund Statement
- C. Actual vs Budget Comparison
- D. Budget for Fiscal Year 2022 – 2023
- E. Accountants Compilation Report
- F. Financial Statements
- G. Cost Comparisons

F. Report from BGE, Matthew Froelich/Bill Kotlan

Consider & take appropriate action on:

- A. Summary of Capital Projects
- B. 2022 TWDB Projects
- C. Air Vacuum Station No 1B
- D. Air Vacuum Station No 2B
- E. Bond Issue No 3 – 2023
- F. LaSalle Water Plant Tank Rehabilitation
- G. Well No. 2 Operating Permit
- H. Undine Agreement
- I. Lead and Copper Rule Update

G. Report of General Manager, Phillip Givens

Consider & take appropriate action on:

- A. TCEQ Superior Public Water System Recognition
- B. TCEQ Consolidation of POCID and LaSalle WCID 1-A
- C. Lead/Copper Tule Changes
- D. TCEQ EPP

H. Report of District Manager, Oscar Pena

Consider & take appropriate action on:

- A. District Status
- B. Work in Progress
- C. Water Production Report
- D. Water Quality
- E. Wastewater Treatment
- F. Administrative

I. **EXECUTIVE SESSION******

The Port O'Connor Improvement District may consider in Executive Session any of the identified items posted on the agenda pursuant to the following exceptions:

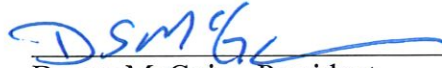
Texas Government Code Ann. § 551.071: Consultation with Attorney

Texas Government Code Ann. § 551.072: Real Property

Texas Government Code Ann. § 551.074: Personnel Matters

The meeting adjourned at 3:04 p.m.

Respectfully submitted,



Danny McGuire, President



Nathan O'Neill, Secretary

Signed this 18 day of May, 2023.

These minutes were approved on May 18, 2023