



**Port O'Connor Improvement District  
P.O. Box 375  
Port O'Connor, Texas 77982  
MEETING NOTICE AND AGENDA  
Thursday, February 15, 2024 1:00 p.m.  
Regular Board Meeting**

POSTING DATE: February 12, 2024

NOTICE IS HEREBY GIVEN that the Board of Directors of the Port O'Connor Improvement District will hold a Regular Board Meeting on **Thursday, February 15, 2024 at 1:00 p.m.** at the District Office, 39 Denman Drive, Port O'Connor, Texas. The purpose of the meeting will be to discuss, consider and take necessary action on the following matters:

**A. CALL TO ORDER**

1. Quorum Call
2. Citizens Welcome
3. Pledge of Allegiance

**B. PUBLIC COMMENT WELCOME**

**C ITEMS FOR CONSIDERATION AND TAKE APPROPRIATE ACTION IF NEEDED:**

1. Status updates on Engineering Projects, including the wells, RO system, distribution, and discharge lines and Vacuum stations
2. VCS updates and take any appropriate action including but not limited to purchases and contracts on communication improvements
3. Approve Annual Report and authorize filing of same in accordance with the District's Continuing Disclosure of Information Agreement and as required by SEC Rule 15c-12
4. Investment Report
5. Contract for DataProse
6. Obtaining Park Powers
7. District Reimbursement – Martin Midstream sale
8. TML Insurance Premiums and consideration of other insurance options
9. Annual Cybersecurity training requirement
10. Vanguard contract performance enforcement
11. Road and drainage powers of municipal utility district, options for utilizing within District
12. Discuss Association of Water Board Directors winter conference, approve reimbursement of eligible expenses, and authorize attendance at summer conference.
13. Adopt Resolution Concerning Exemptions from Taxation
14. Report regarding Post-Issuance Compliance Policy
15. Annual Review of Procedures for Continuing Disclosure Compliance

- 16. Policy updates, including but not limited to the Director's Role in Employee Discipline and the Map Maintenance Policy
- 17. New Money Bond Sale
  - A. Authorization of Bond Application/Preparation of Bond Application
    - a. Authorize engineer to prepare bond application no. 4
    - b. Update Bond application no. 4
- 18. Change Order No. 1 for Paso Robles for \$6,842.50
- 19. Pay request No 4 for Lester Construction for \$48,572.10
- 20. Pay request No 5 for Reddico Construction for \$817,4007.
- 21. Work Authorization for BGE for Wastewater Treatment Plant Preliminary Engineering for \$30,000.
- 22. Resolution for Bond Issue No. 4 to Reimburse Operating Expenses
- 23. Change Order No. 2 for Viking Construction for \$14,576.00
- 24. Proposal for Geotechnical Material Testing for Reverse Osmosis Project by TSI Laboratories, Inc. for \$22,855.00.

**D. CONSENT AGENDA:** *The following items are anticipated to require little or no individualized discussion due to their nature being clerical, ministerial, mundane or routine. In an effort to enhance the efficiency of POCID Board meetings, it is intended that these items will be acted upon by the POCID Board with a single motion because no public hearing or determination is necessary. However, a POCID Board Member or citizen may request separate deliberation for a specific item, in which event those items will be removed from the consent agenda prior to the POCID Board voting on the consent agenda as a collective, singular item. Prior to voting on the consent agenda, the POCID Board may add additional items that are listed elsewhere on the same agenda.*

## **1. APPROVAL OF MINUTES**

- A. January 11, 2024 - Special Board Meeting
- B. January 18, 2024 – Regular Board Meeting

## **2. APPROVAL OF PAYABLES**

- A. Port O'Connor Improvement District – Payables
- B. Defined Area – Payables
- C. Capital Improvements Projects

## **E. Goldman, Hunt & Notz, Donald Goldman**

- A. Account Balances
- B. Cadence Investment Fund Statement
- C. Actual vs Budget Monthly Breakdown
- D. Actual vs Budget Comparison
- E. Accountant's Compilation Report
- F. Financial Statements
- G. Cost Comparisons

## **F. Report from BGE, Matthew Froelich/Bill Kotlan**

Consider & take appropriate action on:

- A. 2022 TWDB Projects
- B. Bond Issue No 3 Projects
- C. General Fund Maintenance Projects
- D. Development Projects
- D. Engineering matters, including preparation and approval of plans and specifications, advertisement for bids, bid review, contract award, pay estimates, and change orders, acceptance of projects, deeds, related environmental proposals, easements, encroachment agreements, right of entry agreements, conflicts waivers, and requests for service or utility commitments.

**G. Report of General Manager, Phillip Givens**

Consider & take appropriate action on:

- A. Operating Policy Review

**H. Report of District Manager, Oscar Pena**

Consider & take appropriate action on:

- A. District Status
- B. Work in Progress
- C. Water Production Report
- D. Water Quality
- E. Wastewater Treatment
- F. Administrative

**I\*\*\*\*EXECUTIVE SESSION\*\*\*\***

The Port O'Connor Improvement District may consider in Executive Session any of the identified items posted on the agenda pursuant to the following exceptions:

Texas Government Code Ann. § 551.071: Consultation with Attorney

Texas Government Code Ann. § 551.072: Real Property

Texas Government Code Ann. § 551.074: Personnel Matters

**J. ITEMS FROM BOARD MEMBERS** (Note: Board members may request specific factual information, recitation of existing policy, or placement of items on the Agenda for discussion at a later meeting.)

**K. ADJOURN**

\*\*\* Any item on this agenda may be discussed in executive session if authorized by Texas law, regardless of whether that item is listed under "Executive Session" in this agenda, and regardless of any past or current practice of the District's board. Executive sessions described generally herein may include consideration of any item otherwise listed on the agenda plus any subject specified in the executive session notice. Executive sessions may be held at 39 Denman Drive, Port O'Connor, Texas\*\*\*\*

**CERTIFICATION**

I, the undersigned authority, do hereby certify that the Notice of Meeting and Agenda for the Port O'Connor Improvement District Board of Directors Meeting was posted on the bulletin board at the Port O'Connor Improvement District Offices at 39 Denman Drive, Port O'Connor, Texas, a place convenient and readily accessible to the public at all times, on the following date and time:

February 12, 2024 at 12:40 a.m. / p.m. and said Notice was posted on the District's website and remained so posted continuously until meeting was convened. Additionally, the Notice of Meeting and Agenda for the Port O'Connor Improvement District Board of Directors Meeting was posted at the Port O'Connor U.S. Post Office Building for convenience.

  
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Port O'Connor Improvement District