



Port O' Connor Improvement District

P.O. Box 375 * Port O' Connor, Texas 77982

Minutes

Thursday, May 18, 2023 1:00 pm

Regular Board Meeting

The Board of Directors of the Port O' Connor Improvement District held a Regular Board Meeting on **Thursday, May 18, 2023 at 1:00 p.m.** at the District Office, 39 Denman Drive, Port O' Connor, Texas.

A. CALL TO ORDER

President Danny McGuire called the meeting to order at 1:00 p.m. and established that a quorum was present and welcomed everyone.

DIRECTORS PRESENT: Danny McGuire, John Childers (Arrived @ 2:22), Victor Mozisek and Nathan O'Neill

DIRECTORS ABSENT: Mike Clifton

ALSO PRESENT: Oscar Pena, Kim Stafford, Donna Grafe-Tucker (General Counsel), Donald Goldman (District Bookkeeper), Bill Kotlan (BGE, Inc), and Phillip Givens (General Manager)

ALSO PRESENT BY PHONE: Julie Peak (Financial Advisor) and Whitney Higgins (Special Counsel)

MEMBERS OF THE PUBLIC PRESENT: Anita Thakar Scroggins (VCS)

B. PUBLIC COMMENT WELCOME

None

C. ITEMS FOR CONSIDERATION AND TAKE APPROPRIATE ACTION IF NEEDED:

1. Cellular Data – Contract with Nokia Nodabl

Motion: Victor Mozisek

Second: Nathan O'Neill

To approve contract with Nokia Nodabi contingent on District Counsel & Special Counsel's approval.

Motion Approved: 2-1

2. B&A Municipal Tax Service, LLC – 2023 Report and contract review and consideration for tax Services

Discussion, no action.

3. Undine Water Supply Contract
Discussion, no action.
4. GBRA Raw Water & Treated Water contracts
Discussion, no action.
5. Series 2023 Unlimited Tax Bonds
Motion: Nathan O'Neill
Second: Victor Mozisek
To authorize financial advisor to make an inquiry with Moody Investor Services.
Motion Approved: 3-0

Motion: Nathan O'Neill
Second: Victor Mozisek
To authorize Bond Counsel & Financial Advisor to prepare documents for Series 2023 Unlimited Tax Bonds.
Motion Approved: 3-0
6. Travel Reimbursement Guidelines & Director Expenses for the AWBD Summer Conference
Motion: Victor Mozisek
Second: John Childers
To adopt the suggested travel reimbursement guidelines & Director expenses including 4 days per diem, 3 nights in a hotel & reasonable meal for attendance at conferences.
Motion Approved: 3-0
7. Investment Report
Discussion, no action.
8. Alternative meeting sites and authorization establishing same
Motion: John Childers
Second: Nathan O'Neill
To add Josies and 5-D restaurants to the alternate meeting site and remove Cathys.
Motion Approved: 3-0
9. Delinquent District Accounts
Discussion, no action.
10. Vacuum Station 1B Engineering Contract Amendment
Motion: John Childers
Second: Victor Mozisek
To approve the Vacuum Station 1B Engineering Contract Amendments.
Motion Approved: 3-0
11. Water Well 3,4,5,6 and 7 Engineering Contract Amendment
Motion: John Childers
Second: Victor Mozisek
To approve the Water Well 3,4,5,6 and 7 Engineer Contract Amendments.
Motion Approved: 3-0

12. La Salle Water Plant Engineering Contract Amendment

Motion: John Childers

Second: Victor Mozisek

To approve the LaSalle Water Plant Engineering Contract Amendments.

Motion Approved: 3-0

13. Review Ethics Policy

Motion: Victor Mozisek

Second: Nathan O'Neill

To adopt the existing Ethics Policy after amending to exclude the Investment policy section since there is a more developed investment policy already in place.

Motion Approved: 3-0

14. Peer Review

Discussion in Executive Session, no action.

15. Payments related to construction of the wells including VEC

Motion: John Childers

Second: Victor Mozisek

To approve payment to VEC related to the construction of the Wells.

Motion Approved: 3-0

D. CONSENT AGENDA: *The following items are anticipated to require little or no individualized discussion due to their nature being clerical, ministerial, mundane or routine. In an effort to enhance the efficiency of POCID Board meetings, it is intended that these items will be acted upon by the POCID Board with a single motion because no public hearing or determination is necessary. However, a POCID Board Member or citizen may request separate deliberation for a specific item, in which event those items will be removed from the consent agenda prior to the POCID Board voting on the consent agenda as a collective, singular item. Prior to voting on the consent agenda, the POCID Board may add additional items that are listed elsewhere on the same agenda.*

1. APPROVAL OF MINUTES

A. April 20, 2023 - Regular Board Meeting

B. May 4, 2023 – Special Board Meeting

2. APPROVAL OF PAYABLES

A. Port O'Connor Improvement District – Payables

B. Defined Area – Payables

Motion: John Childers

Second: Victor Mozisek

To approve all minutes & payables on the consent agenda.

Motion Approved: 3-0

E. Goldman, Hunt & Notz, Donald Goldman

A. Financial Reports

B. Prosperity Bank Investment Report

C. CCAD Ad Valorem Tax Report

D. Defined Area Financial Report

E. Due from/Due to Report

F. Report from BGE, Bill Kotlan

Consider & take appropriate action on:

- A. 2018 Bond Projects
- B. 2022 Bond Projects
- C. Air Vacuum St #1B
- D. Air Vacuum St #2B
- E. Bond Issue #3-2022
- F. LaSalle Water Plant Tank Rehab
- G. Undine Agreement

Motion: John Childers

Second: Victor Mozisek

To approve payment to VEC for electric line extensions for Vacuum Station 1B, in an amount not to exceed \$9500.

Motion Approved: 3-0

Motion: Victor Mozisek

Second: Nathan O'Neill

To authorize BGE to build an Ap for the GIS system not to exceed \$80,000.

Motion Approved: 3-0

G. Report of General Manager, Phillip Givens

Consider & take appropriate action on:

- A. TCEQ EPP
- B. Cash Flow Forecast
- C. Budget to Actual Review

H. Report of District Manager, Oscar Pena

Consider & take appropriate action on:

- A. District Status
- B. Work in Progress
- C. Water Production Report
- D. Administrative
- E. Purchases

I. **EXECUTIVE SESSION******

The Port O'Connor Improvement District may consider in Executive Session any of the identified items posted on the agenda pursuant to the following exceptions:

Texas Government Code Ann. § 551.071: Consultation with Attorney

Texas Government Code Ann. § 551.072: Real Property

Texas Government Code Ann. § 551.074: Personnel Matters

**The meeting adjourned into executive session at 3:11 p.m. and resumed to regular session at 3:36.
Meeting was adjourned at 3:36.**

Respectfully submitted,



Danny McGuire, President



Nathan O'Neill, Secretary

Signed this 15 day of June, 2023.

These minutes were approved on June 15, 2023