

PORT O'CONNOR IMPROVEMENT DISTRICT
P.O. BOX 375
PORT O'CONNOR, TX 77982

Pursuant to notice duly posted on August 10, 2015, a Regular meeting of the Port O'Connor Improvement District was called to order on Thursday, August 13, 2015, at 7:00 p.m. in the District's office located at 39 Denman Drive, Port O'Connor, Texas.

CALL TO ORDER

President Allen Junek called the meeting to order and established that a quorum was present and welcomed everyone.

DIRECTORS PRESENT: Allen Junek, Joe Newsome, Leon Brown and Marshall Bradford

DIRECTORS ABSENT: Bryan Redding

ALSO PRESENT: Victor Leach, District Manager
Kim Stafford, District Personnel
Donna Grafe-Tucker, General Counsel
Matt Froehlich, Brown & Gay Engineers
Jody Weaver, G&W Engineers
Tommy Schulte, GBRA
Stephanie Shelly, GBRA
Bryan Serold, GBRA
Bill West, GBRA
Rusty Calvez, VCS Security Systems

MEMBERS OF THE PUBLIC PRESENT:

Dennis Thomas	Donna Thomas
Susan Raybon	Bobby Raybon
Kayla Meyer	Linda Orrick
Larry Weaver	Sara Apostalo
Evelyn Kitchens	Donald Goldman

PUBLIC COMMENTS:

Sara Apostalo addressed the Board.
Susan Raybon addressed the Board.

APPROVAL OF MINUTES:

Minutes of Special Meeting July 6, 2015

MOTION: Joe Newsome

SECOND: Leon Brown

To accept the minutes from the July 6, 2015 Special meeting.

Motion approved: 4-0

APPROVAL OF MINUTES:

Minutes of Regular Meeting July 9, 2015

MOTION: Joe Newsome

SECOND: Leon Brown

To accept the minutes from the July 9, 2015 Regular meeting.

Motion approved: 4-0

PAYABLES AND FINANCIAL STATEMENTS

The payables were reviewed and approved.

MOTION: Marshall Bradford

SECOND: Leon Brown

To approve the payables and to temporarily withhold Walker Keeling Invoice No. 24541 and discuss at the next Board meeting.

Motion Approved: 4-0

REPORTS AND RELATED ITEMS FOR CONSIDERATION**DISTRICT STATUS**

Victor Leach presented the District Manager Report and updated the Board on the district status, work in progress, water production reports, coliform samples, wastewater treatment plant summary, and effluent monitoring samples.

REPORT OF G&W ENGINEERS

Jody Weaver with G&W Engineers presented the District Engineer's Report and updated the Board on the water supply status, daily flow from GBRA, 2015 Water Systems Improvement Project (10th Street line upgrade), TCEQ response letter, Jackson Street, Foisy, Druscilla, Scarlett, Cassie & Joy Street improvements, vacuum line in old RR ROW North of Blk 208, proposed utility easement along Butler Lane.

REPORT OF BROWN & GAY ENGINEERS

Matt Froehlich with Brown & Gay Engineers presented progress reports and updated the Board on the 16th Street RO System plans, which were submitted to TCEQ for approval, water distribution upgrades, disinfection system at the Denman plant, windstorm certification, and TWDB loan application.

MOTION: Joe Newsome

SECOND: Allen Juneke

To authorize improvements necessary to obtain compliance on the two (2) chloramination buildings currently in use at the Denman Water Plant and the scope of services not to exceed \$10,000.00.

Motion Approved: 4-0

ITEMS FOR CONSIDERATION

1. CUSTOMER – JAY LACK/PELICAN LANDING – REQUEST FOR REIMBURSEMENT

The customer was not present. This item was tabled. No action taken.

2. CUSTOMER – JOHNNY RHYNE – REQUEST FOR PAYMENT PLAN

Victor Leach addressed the Board on this customer request. There was discussion among the Board. This item is placed on hold. No action taken.

3. GBRA BUDGET PRESENTATION AND INFORMATION PREPARED BY BILL WEST FOR ASSISTANCE PROGRAMS

Bryan Serold and Stephanie Shelly presented the GBRA budget presentation. Bill West presented discussion on assistance programs on balancing water quality monitoring, plant and line capacity, and peak demand. No action taken.

4. AUDIT PROPOSALS

The Board reviewed audit proposals. Donald Goldman addressed the Board. There was discussion among the Board. This agenda item was tabled until a later date. No action taken.

5. DISTRICT FACILITY SECURITY QUOTES AND REPRESENTATIVE PRESENTATION

Rusty Calvez with VCS Security Systems presented the proposal for the security alarms and video system for the District. VCS is going to provide additional information and sketch drawing of the system. There was discussion among the Board. No action taken.

6. CUSI BILLING SOFTWARE UPGRADE PROPOSAL (CREDIT CARD SECURE MODULE)

MOTION: Leon Brown

SECOND: Joe Newsome

To table this item until additional information is reviewed by the Board.

Motion Approved: 4-0

7. EXECUTE RESOLUTION OF FINANCIAL INVESTMENT POLICY REVIEW

Donna Grafe-Tucker presented the Board with the Resolution of the Financial Investment Policy.

MOTION: Leon Brown

SECOND: Joe Newsome

To approve the execution of the Resolution of the Financial Investment Policy.

Motion Approved: 3-1

Abstained: Marshall Bradford

8. REVIEW OF PROFESSIONAL SERVICES PROPOSALS FROM WALKER KEELING LLP AND G&W ENGINEERS

MOTION: Leon Brown

SECOND: Joe Newsome

To table this item until the next scheduled meeting.

Motion Approved: 4-0

9. 2015 WATER SYSTEM IMPROVEMENTS: 10TH STREET BETWEEN MADISON AND MONROE; CONSIDER APPROVAL OF FINAL PAY REQUEST SUBMITTED BY LESTER CONTRACTING, RELEASE OF RETAINAGE AND ACCEPTANCE OF WORK AND TAKE ANY ACTION DEEMED NECESSARY

Jody Weaver updated the Board on this project. The project is in the process of being completed and a final pay request will be submitted. No action taken.

10. 2015 WATER SYSTEM IMPROVEMENTS: JACKSON, JOY, FOISY, DRUSCILLA, SCARLETT & CASSIE; CONSIDER AUTHORIZATION TO ADVERTISE FOR COMPETITIVE BIDS

Jody Weaver updated the Board on proposed bid packets

MOTION: Leon Brown

SECOND: Joe Newsome

To authorize Jody Weaver to advertise for bids.

Motion Approved: 4-0

RULES, REGULATIONS AND POLICY STATEMENTS

No action was taken. This item was passed.

EXECUTIVE SESSION.

There was no Executive Session.

ITEMS FROM BOARD MEMBERS

No items were presented.

ADJOURNMENT

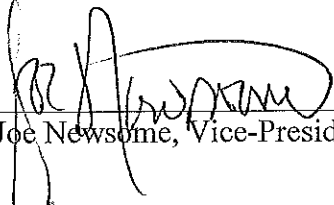
MOTION: Allen Junek

SECOND: Joe Newsome
To adjourn the meeting.

The meeting adjourned at 10:00 p.m.

Minutes APPROVED by the Board of Directors on the 10th day of September, 2015.

ATTEST:



Joe Newsome, Vice-President

Allen Junek, President