

PORT O'CONNOR IMPROVEMENT DISTRICT
P.O. BOX 375
PORT O'CONNOR, TX 77982

Pursuant to notice duly posted on January 29, 2016, a **SPECIAL** meeting of the Port O'Connor Improvement District was called to order on Tuesday, February 2, 2016 at 1:00 p.m. in the District's office located at 39 Denman Drive, Port O'Connor, Texas.

CALL TO ORDER

President Allen Junek called the meeting to order and established that a quorum was present and welcomed everyone.

DIRECTORS PRESENT: Allen Junek, Joe Newsome, Bryan Redding, Leon Brown and Marshall Bradford

DIRECTORS ABSENT: None

ALSO PRESENT: Kelli Schmidt, District Personnel
Jody Weaver, G&W Engineers
Phillip Givens, Superior Water Management
Scott Spidle, US Water

MEMBERS OF THE PUBLIC PRESENT:

Susan Raybon	Bobby Raybon
Kayla Meyer	Donna Thomas
Dennis Thomas	

ITEMS FOR CONSIDERATION

1. RESERVE ACCOUNT AND BOARD TRAINING PROVIDED BY THE PUBLIC UTILITIES COMMISSION FINANCIAL TRAINING PROGRAM (PHILLIP GIVENS)

Phillip Givens provided a presentation to the Board regarding Reserve Accounts and Board Responsibilities, Accountability & Trustworthiness. No action taken.

2. REVIEW 2015-2016 RATE STUDY AND DISCUSS OTHER INFORMATIVE RATE STUDY STRUCTURES AND SCENARIOS, INCLUDING TAX BONDS

The Public Utilities Commission has agreed to conduct another rate study for the District. There was discussion among the Board regarding the capital improvement projects, maintenance costs, reserve account, and depreciation. Jody Weaver will contact the financial advisor to obtain additional information to be provided to Phillip Givens. No action taken.

3. IMAGINATION MONKEY INVOICE NO. PO201601

MOTION: Joe Newsome

SECOND: Bryan Redding

To approve Imagination Monkey Invoice No. P0201601.

Motion Approved: 3-2

Abstained: Leon Brown

Opposed: Marshall Bradford

4. IMAGINATION MONKEY – METHOD FOR TIMELY APPROVAL OF FACEBOOK POSTS AND COMMUNITY NEWSLETTER DISTRIBUTION METHOD OF APPROVAL

Imagination Monkey is ready to begin Facebook posts and requested that a Board member be appointed to approve the posts and recommended monthly or quarterly newsletter distributions to be approved by the Board. There was discussion among the Board regarding posting and comments on the Facebook page. The newsletter will be provided electronically either monthly or quarterly. The District will provide printed newsletters to those that do not have access to email.

MOTION: Allen Junek

SECOND: Bryan Redding

To appoint Joe Newsome to approve the Facebook posts.

Motion Approved: 3-2

Abstained: Leon Brown

Opposed: Marshall Bradford

MOTION: Allen Junek

SECOND: Leon Brown

To distribute the newsletter quarterly upon Board approval.

Motion Approved: 5-0

5. DISCUSS SUBMITTED FULL SERVICE OPERATIONS, MAINTENANCE, AND MANAGEMENT PROPOSAL

Jody Weaver addressed the Board regarding the submitted proposal. A proposal model and true-up model were provided for review. There was discussion among the Board regarding the proposal, other comparatives, and the existing budget. Scott Spidle addressed questions from the Board. Jody Weaver and Scott Spidle will prepare a financial analysis. This item was tabled until the next meeting Agenda.

6. DISCUSS HIRING NEW EMPLOYEES

This item was tabled until the next meeting Agenda.

EXECUTIVE SESSION.

There was no Executive Session.

ADJOURNMENT

MOTION: Marshall Bradford

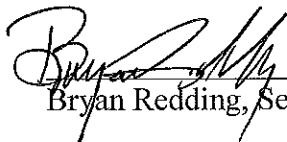
SECOND: Leon Brown

To adjourn the meeting.

The meeting adjourned at 3:37 p.m.

Minutes APPROVED by the Board of Directors on the 11 day of February, 2016.

ATTEST:


Bryan Redding, Secretary


Allen Junek, President