

PORT O'CONNOR IMPROVEMENT DISTRICT
P.O. BOX 375
PORT O'CONNOR, TX 77982

Pursuant to notice duly posted on January 19, 2016, a **REGULAR** meeting of the Port O'Connor Improvement District was called to order on Monday, January 23, 2017 at 6:00 p.m. in the District's office located at 39 Denman Drive, Port O'Connor, Texas.

CALL TO ORDER

President Leon Brown called the meeting to order and established that a quorum was present and welcomed everyone at 6:02pm.

DIRECTORS PRESENT: Leon Brown, Nathan O'Neill and Marshall Bradford

DIRECTORS ABSENT: Allen Juneck and Joe Newsome

ALSO PRESENT: Kim Stafford, USW Utility Personnel
Donna Grafe - Tucker, Walker Keeling LLP
Darron Gann, G&W Engineers
Gene Chisum, USW Utility Group
Ron Kettelman, USW Utility Group

MEMBERS OF THE PUBLIC PRESENT:

Bobby Raybon, Terry Ruddick (USI) and Darren McLane (USW Utility Group)

PUBLIC COMMENT: Bobby Raybon spoke about the crews doing the upgrades that they need to finish the jobs and clean up the areas after they are done.

APPROVAL OF MINUTES:

1. Minutes of Regular Meeting December 15, 2016

MOTION: Marshall Bradford

SECOND: Nathan O'Neill

To accept the minutes from the December 15, 2016 regular meeting.

Motion approved: 3-0

2. Minutes of Special Meeting January 9, 2017

MOTION: Marshall Bradford

SECOND: Nathan O'Neill

To accept the minutes from the January 9, 2017 special meeting.

Motion approved: 3-0

APPROVAL OF PAYABLES:

PORT O'CONNOR IMPROVEMENT DISTRICT

MOTION: Marshall Bradford

SECOND: Nathan O'Neill

To approve payables for Port O'Connor Improvement District except for Imagination Monkey (December & January) & Gardere Wynne Sewell LLP due to further clarification. Walker Keeling LLP payable was approved but need more details. Book keepers Report Attached.
Motion Approved: 3-0

DEFINED AREA #1

None

REIMBURSE LASALLE FOR CREDIT CARD PAYMENTS

MOTION: Marshall Bradford

SECOND: Nathan O'Neill

To approve reimbursement for LaSalle credit card payments.
Motion Approved: 3-0

REPORTS AND RELATED ITEMS FOR CONSIDERATION

DISTRICT STATUS:

Gene Chisum presented the US Water District Status Report. The Board discussed getting a price from Mercer Controls on updating the scada system software. There was discussion on whether the valve by LaSalle was closed. There was discussion on blowers

Purchase of 2 piece pits.

MOTION: Nathan O'Neill

SECOND: Marshall Bradford

To approve the purchase of 15 Pits (2 piece) and 5 breather & valve kits
Motion Approved: 3-0

Purchase of chlorine scales.

MOTION: Nathan O'Neill

SECOND: Marshall Bradford

To approve the purchase chlorine scales.
Motion Approved: 3-0

Purchase of a 2" Trash Pump.

MOTION: Nathan O'Neill

SECOND: Marshall Bradford

To approve the purchase of a 2" Trash Pump.
Motion Approved: 3-0

REPORT OF G&W ENGINEERS

Darron Gann presented the District's Engineer's report. Darron said they wanted to get the cycle counters in the ground next week. Darron talked about putting a package together to send out for bids for some of the other small projects.

Approve AirVac Smoke Testing

MOTION: Leon Brown

SECOND: Marshall Bradford

To approve AirVac smoke testing for up to \$4000. The board wants USW, G&W and Nathan to get together and select the pits.

Motion Approved: 3-0

ITEMS FOR CONSIDERATION

1. Texas Open Meeting Act, issues and education

Tabled

2. Sewer pits and water meters, locations and elevations

Tabled

3. Approval of Preliminary and Final Plat of Resubdivision No. 1 of Outlot 4, Outblock 21 of the Port O'Connor Outlots submitted by USI (Dollar General)

MOTION: Nathan O'Neill

SECOND: Marshall Bradford

To approve the Preliminary and Final Plat of Resubdivision No. 1 of Outlot 4, Outblock 21 of the Port O'Connor Outlots submitted by USI (Dollar General)

Motion Approved: 3-0

4. Approval of Preliminary and Final Plat of Resubdivision No. 1 of Outlot 4, Outblock 30 of the Port O'Connor Outlots submitted by USI

MOTION: Nathan O'Neill

SECOND: Marshall Bradford

To approve the Preliminary and Final Plat of Resubdivision No. 1 of Outlot 4, Outblock 30 of the Port O'Connor Outlots submitted by USI

Motion Approved: 3-0

5. Approval of Pay Request No. 5 from Lester Contracting for the TWDB Water Improvements Project No 21750

MOTION: Nathan O'Neill

SECOND: Marshall Bradford

To approve Pay Request No. 5 from Lester Contracting for the TWDB Water Improvements Project No 21750 of \$89012.70.
Motion Approved: 3-0

6. G&W's professional service agreement for the TWDB project no. 21750 to include more construction observation/inspection.

Tabled for more clarification from Jody Weaver. Discussion by the Board, no action taken.

7. Smoke testing of vacuum collection system

Discussed during Engineers Report.

8. Review Records Management Policy and Adopt Retention Schedules

Discussion; no action taken

EXECUTIVE SESSION.

None

ITEMS FROM BOARD MEMBERS (Note: Board members may request specific factual information, recitation of existing policy, or placement of items on the Agenda for discussion at a later meeting.)

ADJOURNMENT

MOTION: Marshall Bradford

SECOND: Nathan O'Neill

To adjourn the meeting.

Motion Approved: 3-0

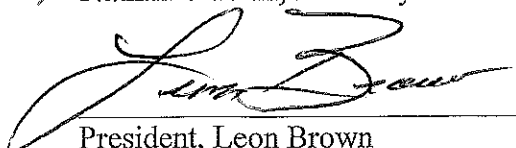
The meeting adjourned at 8:45 p.m.

Minutes APPROVED by the Board of Directors on the _____ day of February, 2017.

ATTEST:



Nathan O'Neill, Secretary



President, Leon Brown