



**Port O'Connor Improvement District
P.O. Box 375
Port O'Connor, Texas 77982
MEETING MINUTES
Tuesday, June 2, 2020 9:00 a.m.
Special Board Meeting**

Port O'Connor Improvement District held a **Special Board Meeting** on **Tuesday June 2, 2020 at 9:00 a.m.** at the District Office, 39 Denman Drive, Port O'Connor, Texas. The purpose of the meeting will be to discuss

A. CALL TO ORDER

President present: Erny McDonough called a quorum at 9:00 a.m

Director present: Danny McGuire, Maria Denney, Mike Clifton, and Erny McDonough

Others present: John Mercer, Oscar Pena, Evangelina Trevino, Kim Stafford and Donna Grafe-Tucker, Philip Givens

B. PUBLIC COMMENT WELCOME

C. ITEMS FOR CONSIDERATION AND TAKE APPROPRIATE ACTION IF NEEDED:

1. Contract with Rawley McCoy and Associates for architectural services on District office building
Tabled
2. Agreement regarding additional R/O discharge line easement property, procurement of additional property for easement
Motion to: To approve the purchase of additional easement property for the R/O discharge line and authorization for the District's attorney to draft and negotiate final terms and present to President who is authorized to execute any required documentation on behalf of the District.
First: Danny McGuire
Second: Mike Clifton
Vote 4-0
3. Leases, land acquisition and easements for well sites and pipelines for future water supply projects, including conflict waiver for representation of real property transactions
Motion to accept the waiver for representation of real property transactions
First: Danny McGuire
Second: Mike Clifton
Vote 4-0
Motion to approve the purchase of two acres of property for a new well site and to authorize the District's attorney to draft and/or approve a final contract to present to board for approval

First: Danny McGuire

Second: Mike Clifton

Vote 4-0

4. District Engineer Contract with John D. Mercer & Associates including renewing, amending, or modifying
After discussion of terms, the board tabled till next Regular meeting
5. Elevated water tower restoration and painting
Tabled
6. Construction of new elevated water tower
Tabled
7. Amendments No.2 contract between District and engineer for Denman Road elevated storage tank and Amendment No.3 the rehabilitation of the 16th Street elevated water storage tank.
Tabled
8. Itemized or perimeter base for insurance purposes
Tabled
9. Contracting for Calhoun County or other provider to administer the November 2020 Election
Discussion regarding selection of entity to run the November 2020 District Director Election
Tabled for regular meeting
12. Bids for Vacuum Sewer System Upgrade and take action as appropriate
Motion to accept Bid for Vacuum Sewer System Upgrade from Riddico.
First: Danny McGuire
Second: Mike Clifton
Vote 4-0

D. **EXECUTIVE SESSION******

Enter into Executive session at 10:33 a.m.

Out of Executive session at 10:56 a.m

The Port O'Connor Improvement District may consider in Executive Session any of the identified items posted on the agenda pursuant to the following exceptions:

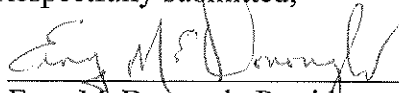
10. Employee annual reviews, merit raises, and license/training pay raises
Make a committee with Directors Danny McGuire and Maria Denney to give District Manager An annual evaluation.
Tabled for Regular meeting.
11. District policy regarding training/license raises for all employees
Motion to Accept District Manager's recommendation.
First: Danny McGuire
Second: Mike Clifton
Vote 4-0

No action on 11 where policies were discussed because they did not change the policy.

E. ITEMS FROM BOARD MEMBERS (Note: Board members may request specific factual information, recitation of existing policy, or placement of items on the Agenda for discussion at a later meeting.)

G. ADJOURN 10:56 a.m.

Respectfully submitted,



Erny McDonough, President



Maria Denney, Secretary

Signed this 16th day of June, 2020.

These minutes were approved on June 16th, 2020.